

# PATSPIN INDIA LIMITED

CIN L18101KL1991PLC006194

Reg: Office : 3<sup>rd</sup> Floor, Palal Towers, MG Road, Ravipuram, Kochi - 682 016.

Web Site : www.patspin.com; Email : cs@patspin.com

Tel. 0484 2661900; Fax 0484 2661980



## POSTAL BALLOT NOTICE

(Pursuant to Section 110 of the Companies Act, 2013)

To

The Members,

Notice is hereby given to the shareholders of Patspin India Limited (hereinafter referred to as "the Company") pursuant to Section 110 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 (including any statutory modification or re-enactment thereof for the time being in force) and the provisions of Regulation 44 of Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 to seek their approval by way of postal ballot and/or e-voting in respect of resolutions contained in Special Business given hereinafter. The explanatory statement, pursuant to Section 102 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 setting out all material facts pertaining to the proposals and the reasons thereof, along with Postal Ballot Form are annexed herewith.

The Board of Directors has appointed Shri MRL Narasimha, FCS (Membership No.2851, CP.No.799), Practicing Company Secretary, as Scrutinizer for conducting the Postal Ballot process in a fair and transparent manner. Members are requested to read the instructions carefully before filling the Form and return the Form duly completed, signifying your assent/dissent, so as to reach the Scrutinizer by not later than the close of working hours at 5.00 pm on Friday, 29<sup>th</sup> March, 2019, the last date for the receipt of the completed Postal Ballot Forms. Please note that the Postal Ballot Form(s) received after the said date will be treated as if reply from the member has not been received in terms of the Rule. The Company is providing e-voting facility to all its Members, to enable them to cast their vote electronically instead of dispatching the physical ballot form by post. The Company has engaged the services of CDSL for the purposes of providing e-voting facilities to all its Members.

The Scrutinizer will submit his report to the Chairman of the Company after the completion of the scrutiny of the postal ballots (including e-voting). The result shall be announced on or before Sunday 31<sup>st</sup> March 2019 and shall also be placed, along with the scrutinizer report, on the Company's website at www.patspin.com besides communicated to the BSE Limited and the National Stock Exchange of India Limited where the equity shares of the Company are listed as well as on CDSL's website viz. www.evotingindia.com.

### SPECIAL BUSINESS

#### ITEM NO. 1

#### **Alteration of the Objects Clause of the Memorandum of Association of the Company**

To consider and if thought fit, to pass the following resolution as a **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 4 and 13 of the Companies Act, 2013 and Companies (Incorporation) Rules, 2014 (including any statutory modification or re-enactment thereof for the time being in force and as may be enacted from time to time) and subject to necessary approval(s) of the statutory authority(ies), if any required in this behalf, the approval of the Company be and is hereby accorded to substitute the headings of Clause III(A) and Clause III(B) of Memorandum of Association of Company with new headings titled as:

III(A). "The Objects to be pursued by the Company on its incorporation are".

AND

III(B). "Matters which are necessary for furtherance of the objects specified in Clause III(A) are".

"RESOLVED FURTHER THAT Clause III (A) of the Memorandum of Association of the Company be altered by inserting following Sub-Clauses after Sub Clause 1 & 2:

3. To carry on business in India or elsewhere of manufacturers, researchers, processors, formulators, converters, importers, exporters, factors, agents, buyers, sellers, distributors, concessionaires, suppliers, stockists of and dealers in all types of commodities either ready or for forward delivery, where permissible
4. To purchase, take on lease or on exchange or otherwise acquire, erect, sell and otherwise deal in any land or buildings and factory having plant and machinery and other equipments and any other estate or interest in, and any other right connected with any such land and buildings in India or elsewhere, and generally carry on the business of contractors, builders, lessors and hirers

5. To do the business of guarantee in all its forms and descriptions including guaranteeing on behalf of individuals, companies, corporate bodies, government, local authorities and others
6. To manufacture, import, export, deal in or prepare for market, revise, clean, restore, recondition, repair, treat and otherwise manipulate and deal in and turn to account by process or means whatsoever all by products, refuse and waste and their products capable of being manufactured or produced out of or with the use of all or any of raw materials, ingredients, substances or commodities used in the manufacture of all or any of the products which the Company is entitled to manufacture or deal in and to make such other use of the same as may be thought fit
7. To carry on business as Agents of all kinds and descriptions and as consultants and advisers
8. To carry on business as merchants, traders, commission agents, buying and selling agents, brokers, adatas, importers, buyers, sellers, exporters, dealers and to import, export, buy, sell, barter, exchange, or otherwise trade and deal in goods, produce, articles and merchandise of any kind whatsoever in India or anywhere in the world as allowed under Trade Laws
9. To carry on business as land developers at the Company's own land for hi-technology industrial parks, residential townships, vocational training centers, leisure parks, convention centers, and sell the same on ownership basis or to transfer such buildings to societies, companies, trusts or any other person and to undertake and execute civil, mechanical, electrical and structural works contracts.
10. To carry on the business of manufacturers, researchers, assemblers, construction engineers, suppliers, traders and commission agents of electrical equipment and hardware used in generation of electricity, in consumption of electricity, like power turbines, diesel engines, gas turbines, and allied equipments, generators and drivers, transformers and distribution control equipments, switch boards, wires, cables and conductors, line materials for electricity; transmission, for post and telegraph communications, for railway traction equipment, for mining purposes, for agricultural purposes, for street lighting and illuminations, domestic appliances, medical appliances, lighting fixtures and all such electrical materials used in automobiles, refrigeration and air conditioning, railways, airways, marine, armaments and electronics, telecommunication equipments and to set up machinery for the same.
11. To carry on the business of proprietors, agents, hirers, leasers, sub-leasers, licencees and operators of film processing laboratories, film studios, sound recording studios, cinema and stage theatres, any other place or places which can be used for the purpose of audio-visual publicity, educational or other shows and exhibitions and produce, shoot, process, print, project, exhibit, import, export, buy, sell or otherwise deal in black and white and colour films-cinematographic or otherwise, raw films, video and all types of tapes, photographic goods, allied chemicals, records, musical compositions, cinematographic materials and implements, processing laboratory and equipments and to act as photographers, industrial or otherwise.
12. To carry on business exporters, manufacturers, researchers, importers, buyers, sellers and dealers of and in alkalies, cordials, paints, soap and toilet goods, petrochemicals, fertilizers, salts, graphite, cosmetics, starches, industrial solvents, polishes and all intermediate products, by products and derivatives, tannins, essences and pharmaceutical, photographic, sizing, medical, industrial and other preparations.
13. To carry on business in India or elsewhere as industrial, and other consultants, suppliers of technical knowhow.
14. To carry on the business of manufacturers and researchers of, dealers in, hirers, repairers, cleaners, runners, charterers, storers and warehouseers of motor-cycles, cycles, cars, motor-scooters, transport trucks, three wheelers, bicycles and handling equipment, launches, boats, vans, hovercrafts and other conveyances of all descriptions whether propelled or assisted by means of petrol, spirit, gas, electricity, animal or other power and/or engines, tyres, fuel injection equipment, chassis, bodies, components, parts, accessories, fittings, and other things used in connection with motors and other things their manufacture, maintenance and working thereof including engine valves, brake-linings, operators of petrol pumps, service stations and workshops.
15. To carry on the business of manufacturers, researchers of, dealers in, hirers, repairers, cleaners of jets, spinnerets, watches, clocks, timepieces, mechanical instruments and apparatus including instruments, apparatuses required for quality control and laboratory purposes.
16. To purchase, build, hire, charter, freight or otherwise own, hold or use in any manner and dispose of steam and other ships and vessels and their appurtenances or any carriers or any interest or shares in any such ships, ropeways and trucks and other forms of transport.
17. To carry on the business of manufacturers and researchers of drums, barrels, packages, tanks and containers, tubes, acrosol, containers of every description from steel, tin and other metals and of such substances like plastic as may furnish materials for such manufacturing in any of its branches.

18. To carry on the business of manufacturers, researchers of, processors and / or importers, exporters, buyers, sellers, stockists and distributors of and/or dealers in synthetic rubber and elastomers, synthetic resins, oils, both vegetable and mineral, carbon black, leather, hides, skins, latexes and formulations thereof including reclaimed rubber and other kinds of resins, rubber, leather and plastic products and goods including footwear.
19. To carry on business in India or elsewhere of manufacturers, researchers, processors, formulators, converters, importers, exporters, factors, agents, buyers, sellers, distributors, concessionaires, suppliers, stockists of and dealers in all types of solutions and chemical preparations.
20. To manufacture, brew, distil, process, dehydrate, can, package, buy, sell, research and deal in confectionery, dry and preserved fruits, juices, vegetables, packing materials, bread flour, biscuits, packing materials, ghee processed food products, ice, ice cream, candy, milk and milk products, sweets and all other eatable and by-products including fish, prawns and other produce of water.
21. To design, manufacture, research, import, export, buy, sell, exchange, distribute, fabricate, mould, extrude, expand, compress, bond, laminate, reinforce, weld, shape, coat, print, treat, filament, wind, sprayup, install, erect and to adopt and process, to prepare for market or otherwise deal in equipment, plant, models and structures, storage vessels, transport tankers, reaction vessels, filters, distillation columns, absorption / desorption towers, crystallisers, mixers, agitators, fermentation vats, saturators, soapers, washing machines, winch, process pipelines and fittings, pumps, valves, exhaust fans and blowers, ducting hoods, fumina cabinet waster-stacks, dampers, grillers, laboratory equipments such as sink, containers, stands and racks, all lining of metal, F.R.P., F.C.C., and wooden tanks, equipments, drainage and pits and any other products.
22. To search for crush, wind, get, quarry, reduce, smelt, calcine, refine dress, amalgamate, manipulate and prepare for market ferrous and nonferrous metals, ore, quartz, metal and mineral substances of all kinds including oil and to carry on any other prospecting, mining and metallurgical operation and to work mines or quarries and to search for, get, work, process, calcine, raise, crush, smelt, manufacture, make merchantable, sell or otherwise deal in iron, coal, coal tar, stone, cement, lime, limestone, chalk, clay, bauxite, stone, ores, metals, minerals, precious and other stones, deposits, products and all other kinds of by- products thereof and generally to carry on the business of mining in all its branches.
23. To purchase, take on lease or on exchange or otherwise acquire, erect, sell and otherwise deal in any lands or buildings and factory having plant and machinery and other equipments and any other estate or interest in, and any other right connected with any such lands and buildings in India or elsewhere and generally carry on the business of contractors, builders, lessors, and hirers.
24. To carry on business of manufacturers, assemblers, processors, researchers, repairers, importers, exporters, agents, buyers, sellers, distributors, suppliers, stockists of and otherwise dealers in ball, roller and needle bearings, plumber block pillow block adaptor sleeve unit, precision and other instruments, engineering products and by-products.
25. To manufacture, import, export, buy, sell or otherwise deal in engineering plant, and machinery and technical know-how for manufacturing and repairing of and consulting in precision and other engineering products.
26. To carry on the business as growers, farmers, harvesters proprietors, agents, processors, sellers, buyers, extractors, canners, cultivators, distillators, importers, exporters and dealers of agricultural products, including cotton, jute, flax, rubber, hemp, grass, timber, wood, bamboo, straw, tea, coffee, cocoa, cinchona, food products, including wheat, barley, rice, peppervite, spicate card-cars, palmrose, maize, sugarcane, beet, millets, mushrooms, vegetables and fruits, other horticultural products and floricultural products and any other articles produced from land and essences, pickles, ketcups, squashes, juices, syrups, drinks including beverages produced from these or other products, chocolates, preserved, dehydrated, canned or converted fruits and vegetables, processed foods, sugar products and to carry on the business of cold storages, refrigerating, cooling of all the aforesaid products or otherwise on Company's own account or as contractors, lessors and the lessees.
27. To carry on the business of maintaining, operating, purchasing, selling, taking or giving on lease or otherwise acquiring diaries, poultry farms, horticultural farms, sericultural farms, gardens, orchards and doing cow keeping, buffalo keeping, goat and sheep keeping, horse breeding and keeping.
28. To carry on the business of manufacturers, assemblers, designers, fabricators, processors, importers, exporters, agents, commission agents, selling agents, stockists, distributors, fabricators, mounders, contractors, factors, hirers, repairers, rewinders, converters of and dealers in all kinds of electrical equipments, components, devices, machines, motors, applicances, gears, galvanic, resistors, condensers, semi-conductors, material, transistors, rectifiers, integrated solid state or hybrid and all other electrical, electronic and allied articles, meters, testing equipments, industrial appliances, sound equipment, micro-wave, laser and communication equipment, radio and other control systems, lamps and tubes, tapes television systems and receiver sets.

29. To carry on the business of purchasing, selling, bartering, exchanging, distributing and otherwise dealing in goods of all kinds and electric and electronic goods.
30. To carry on business to invest in and to hold, sell and deal with the stocks, shares, bonds, debenture-stocks and securities of any Government, State, company, corporation, co-operative society, municipal or local or other such body or authority, financial institution and any other corporate body and to pledge and make advances upon, hold in trust, issue on commission or otherwise, dispose off any of the investments aforesaid and to act as agents, underwriters, managers to the issue, registrars and brokers for any of the above.
31. To carry on the business of purchasing or otherwise acquiring and obtaining in any part of the world exclusive and other interests in copyrights and rights of representations and any other rights of or in any plays, operas, dramas, musical compositions, songs, Cinema or T.V. films, Video and other tapes or any other entertaining or educational productions either artistic or commercial.
32. To manufacture, design, develop, rent out, buy, sell, repair, service, import, export, take on lease or otherwise deal in and render services through computers, computing systems, software materials, instrumentation, medical, electronics, communication and visual devices, telecommunication, television, video, video equipment, electronics and electrical products, equipments and devices to act as consultants in the matter of manufacturing, mining, engineering and quality control.
33. To carry on business as iron-masters, iron founders, iron workers, steel makers, electric and blast furnace proprietors, brass, copper and aluminum founders and metal makers, refiners and workers, smiths, tin plate makers, manufacturers of industrial, agricultural and other fittings parts and machineries, tools and implements, boiler makers, and metallurgists.
34. To carry on in India or elsewhere the business of manufacturers, processors, fabricators, drawers, rollers and re-rollers of ferrous and non-ferrous metals, steels, alloy steels, special and stainless steels, all kinds of castings, shaftings, bars, rods, flats, squares from scrap, sponge iron, prerduced pillers, billets, ingots, including manufacturing, processing and fabricating of pipes, utensils, wire nails, wire ropes, wire products, screws, expanded metal hinges, plates, sheets, stips, hoops, rounds, circles, angles and to manufacture and other engineering products and to act as exporters and importers and dealers in all such merchandise.
35. To carry on the business as manufacturers, general extractors, solvent extractors, millers, producers, processors, refiners, importers, exporters, agents, sellers, buyers, traders, stockists or otherwise deal in hydrogenated vegetable oil products, vegetable ghee known as 'Vanaspati', oils of oleaginous and saponaceous substances and products thereof, and to manufacture, process, develop, buy, sell, or deal in oil cakes, de-oiled cakes, cattle feed and fattening preparations, all types of proteins, high protein food and ready to eat extruded food products and to plant, grow, produce, cultivate, buy, sell, import, export or otherwise deal in all kinds of oil seeds, copra, groundnuts, tilseeds, salseeds, caster seeds, rope seeds, cotton seeds, linseeds, mohura seeds, nuts or any other oil bearing substances whatsoever, corn products and dairy products.
36. To carry on business in India or elsewhere of manufacturers, processors, formulations, converters, importers, exporters, factorers, agents, buyers, sellers, distributors, concessionaries, suppliers, stockists of and dealers in organic and inorganic chemicals, acids, olcum, alum, aluminium sulphate, solutions, fungicides, pesticides, insecticides, drugs, herbicides, dyes and intermediates, chemo-pharmaceuticals and intermediates, glycerine, detergents, fertilizer formulations, both liquid and solid including slurries, malts and malt extracts, plasticizers, chromates, ethylene, ethylalcohol, hydrocarbon, petroleum infactions, benezene, phenophathalic anhydride, bromine, compounding agents and other synthetic chemical and chemical substances basic, intermediates, finished or otherwise.
37. To manufacture, import, export, buy, sell or otherwise deal in chemical plant and equipment, plant, machinery, technical know-how for manufacturing, processing and formulating chemicals whether organic or inorganic.
38. To carry on business as transporters of goods, passengers, live stock and materials by road or otherwise and to own, purchase, take or give on lease and hire, charter, or otherwise run, use or acquire transport vehicles for transport business and to act as forwarding and clearing agents, warehousemen and booking agents, and to carry on allied services in respect of transport business.
39. To own, work, erect, instal and otherwise to handle or deal in spinning mills, weaving mills and/or other factories for pressing, ginning, carding, combing, scouring, mixing, tap making, processing, twisting, throwing, printing, bleaching, dyeing, or finishing raw silk, waste silk, cotton, flax, jute, hemp, wool, mohair, hessain, linen or textiles made of man-made fibres and others of any description and kind.
40. To carry on the business or trade of department stores operations, brokers, commission agents, consigners, stockists, suppliers, distributors and dealers in all kinds of merchandise.

41. To carry on business of manufacturers and dealers in air-conditioning and refrigeration equipment and domestic appliances, radios, including television and computers; electrodes weighing scales, batteries, flash lights, detonators and explosives, calculators, typewriters and grinding and abrasive equipments and lighting equipments.
42. a) To manufacture, buy, sell, supply, import, export and deal in all kinds and types and qualities of paper, board and containers including writing paper, printing paper, manifold paper, account book paper, absorbent paper, waxed and bitumen impregnated papers and papers coated with plastic dispersion material and playing cardboards, cheque and currency paper, note paper, security paper, filter paper, antique paper, tissue paper, cover paper, blotting paper, ivory finish paper, coated and uncoated paper, art paper, printed paper baryta paper, bank or bond paper, badami, or brown or buff paper, marble paper, chromo paper, poster paper, bible paper, cartridge paper, cloth lined paper, velver paper, azure laid and wove paper, cream laid and wove paper, grease-proof paper, water proof paper, parchment paper, gummed paper, hand made paper, drawing paper, craft paper, imitation paper, sensitized paper, manilla paper, book-binding paper, paper machine, envelop paper, packing and wrapping paper, tracting paper, velluim paper, water proof paper, carbon paper, chemically treated paper, match paper, coloured and white sulphite paper, litmus paper, photographic paper, photomound paper, gloass paper, glassine paper, mery paper, sand paper, abrasive paper, wall and ceiling paper, newspaper mats, and all other kind of paper, box-board, hard-board, pulp board, mill-board, file board, leather board, imitation leather board, ticker board, grey board, jaqued board, glazed board, corrugating medium, vulcanised board, building, board, corrugating medium, valcanised board, building-board, corrugated board, laminated board and every kind and variety of board, boxes, bags, socks, pochers made out of paper and board.  
b) To manufacture, deal in export, buy or sell products and articles made of paper, board or pulp; paper boxes, card board boxes, railway and other tickets, containers and cartons, drinking cup dishes, artistic articles, post cards, playing cards visiting cards, festive cards, complimentary cards, fancy cards, calentines cards envelopes, book-binding, account books and paper bags, and all products and articles made therefrom.
43. To acquire, build, construct, alter, maintain, enlarge, equip, pull down, remove, or replace and to work, manage and control and building offices, factories, mills shops, machinery, engines, road ways, branches, or sidings, bridges, reservoirs, watercourses, electric works and other works and conveniences.
44. To purchase, manufacture, produce, refine, prepare, import, export sell and to generally deal in sugar, sugar beet, sugarcane, molasses, syrups, jaggery and all products or by-products thereof and food products generally and in connection therewith to acquire, construct and operate sugar or other refineries, buildings, mills, factories, and other works.
45. To establish experimental farms and research stations anywhere in India for conducting experiments, tests and research for developing better qualities of foodgrains, agricultural products and other products and knowhow.
46. To acquire from or sell to any person, firm or body corporate, or concern whether in India or elsewhere technical and managerial information, know-how, processes, engineering manufacturing, operating and commercial data, plans, layouts and blue prints useful for the design, erection and operation of any plant or process of manufacture and to acquire grant or license other rights and benefits in the foregoing matters and things and to render any kind of management and consultancy service.
47. To rear, breed, keep, maintain, nourish, improve, develop, buy, sell import or otherwise deal in all varieties of cattle, hocks, sheep and other livestock and animals of all kinds and to carry on the business of cattle breeding, sheep-breeding, dairy farming and the like and to make, produce process, buy, sell, import, export or otherwise deal in all kinds of milk and pasture products, including butter, ghee cheese, sweets, condensed milk, powdered milk and all varieties and kinds of animal products and to carry on business as dairy-farmers, sheep-farmers, poultrymen, bee-keepers, pit-farmers, breeding-farmers of all kinds and all varieties and the like.
48. To keep, maintain, nourish, develop, rear, buy, sell, import, export or otherwise deal in all kinds of poultry and to buy, sell, import, export or otherwise deal in all varieties of eggs, for eating or hatching or otherwise and to hatch eggs, buy and sell baby chicks and breeding stocks and to maintain, conduct and operate, poultry farms and centres.
49. To carry on all or any of the business as traders, general merchants, stockists, distributors, stationers, printers, lithographers, type-founders, sterotypers, electrotypers, photographic printers, photolithographers, chromolithographers, engravers, dyesinkers, book binders, designers, draughtsmen, paper and ink manufacturers, book sellers, publishers, advertising agents and dealers in or manufacturers of any other articles or things of a character similar or analogous to foregoing or any of them or connected therewith.
50. To acquire, own, hold, possess, manage, supervise, organize, develop, conduct, cultivate, till and improve lands, farms, fields, creeks, areas and sites whether for agricultural, horticulture, sericultural, botanical or garden purposes or for vegetable and other plantation and for nursery or as model farms or for any purpose whatsoever.

51. To carry on the business of hire purchase, leasing and to carry on lease operations of all kinds, purchasing, selling, hiring or letting on hire all kinds of plant and machinery and equipment and to carry on all and every kind and description of hire purchase or deferred payment or similar transactions and to subsidise, or assist in subsidising the sale and maintenance of any commodities and to purchase or otherwise deal in all forms of plant and machinery, equipment, ships, aircraft, automobiles, and all consumer, commercial and industrial items and to lease or otherwise deal with them in any manner whatsoever including resale thereof, regardless as whether the property purchased and leased be new and or used and from India or from any part of the world and to provide leasing advisory/counselling services to other entities and or form leasing arm of other entities.
52. To generate Electric Power by Conventional/Non-Conventional methods by use of wind, hydro, solar, gas, diesel or through such other means in all its branches and to erect, construct, lay down, establish and fix plant and machineries, wind mills, thermal stations, solar and hydro gensets for the purpose of generating, harnessing, developing and accumulating electric power by the use of such plants, for captive consumption and for sale/supply and distribution to State Electricity Boards and to other consumers, including the Central/State Government Authorities.

“FURTHER RESOLVED THAT the word “Subject to the provisions of the Companies Act, 1956” shall be replaced with “subject to the provisions of Companies Act, 2013” in sub-clause 29 under the existing Clause III(B) “OBJECTS INCIDENTAL OR ANCILLARY TO THE ATTAINMENT OF THE MAIN OBJECTS”.

“RESOLVED FURTHER THAT the existing Clause III (C) ie “THE OTHER OBJECTS OF THE COMPANY NOT INCLUDED IN (A) & (B) ABOVE” be deleted.

“RESOLVED FURTHER THAT the Board of Directors of the Company (hereinafter referred to as “the Board”, which term shall unless repugnant to the context or meaning thereof, be deemed to include a duly constituted Committee thereof and any person authorized by the Board in its behalf) be and is hereby authorized to do all such acts, deeds, matters and things as may be deemed necessary and expedient to give effect to the aforesaid resolution.”

#### **ITEM NO. 2:**

##### **Amendment of the Liability Clause of the Memorandum of Association of the Company.**

To consider and, if thought fit, to pass the following resolution as a Special Resolution:-

“**RESOLVED THAT** pursuant to the provisions of Sections 4, 13 and all other applicable provisions, if any, of the Companies Act, 2013, (including any amendment thereto or re-enactment thereof), consent of the Members be and is hereby accorded to the Board of Directors of the Company (“the Board”) to replace the existing Clause IV of the Memorandum of Association of the Company with the following new Clause IV:

IV. “The liability of the Members is limited to the extent of amount unpaid, if any, on shares held by them.”

**RESOLVED FURTHER THAT** the Board of Directors of the Company (“the Board”) be and is hereby authorised to do all such acts, deeds and things as may be considered necessary, expedient or desirable to give effect to the above Resolution and settle any questions or dispute that may arise in relation thereto.”

#### **ITEM NO. 3**

##### **Adoption of new set of Articles of Association of the Company containing regulations in conformity with the Companies Act, 2013**

To consider and if thought fit to pass the following resolution as a Special Resolution:-

“**RESOLVED THAT** pursuant to the provisions of Sections 5, 14 and other applicable provisions, if any, of the Companies Act, 2013, read with Companies (Incorporation) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), rules and regulations made thereunder, the enabling provisions of the Memorandum and Articles Association of the Company and subject to the requisite approvals, consents, permissions and / or sanctions as may be required, if any, the draft regulations contained in the Articles of Association submitted to this meeting and duly initialed be and are hereby approved and adopted in substitution, and to the entire exclusion, of the regulations contained in the existing Articles of Association of the Company.

“**RESOLVED FURTHER THAT** the Board of Directors of the Company (“the Board”) be and is hereby authorized to do all such acts, deeds, matters and things as may be deemed necessary and expedient to give effect to the aforesaid resolution.”

By Order of the Board of Directors

DIPU GEORGE

Deputy Company Secretary

Membership No.A 38716

Place : Kochi  
Date : 13.2.2019

## NOTES:

1. An Explanatory Statement as required under Section 102 of the Companies Act, 2013 is annexed hereto.
2. The Postal Ballot notice is being sent to the Members whose names appear on the Register of Members / List of Beneficial Owners as received from NSDL & CDSL as on 22.2.2019 in electronic form to the email addresses registered with their Depository Participants (in case of electronic shareholding), the Company's Registrar & Share Transfer Agents (in case of physical shareholding). For Members, whose email IDs are not registered, physical copies of the Postal Ballot Notice are being sent by permitted mode.
3. Resolutions passed by the members through Postal ballot are deemed to have been passed as if they have been passed at a General Meeting of the Members.
4. In case a Member is desirous of obtaining a printed postal ballot form or a duplicate, he / she may send an email to [cs@patspin.com](mailto:cs@patspin.com).
5. The Members can opt only one mode of voting, i.e voting either by physical ballot or e-voting. In case Members casts their votes through both the modes, voting done by e-voting shall prevail and votes casts through physical ballot forms will be treated as invalid.
6. A Member cannot exercise his vote by Proxy on Postal Ballot.
7. The Resolution, if passed by requisite majority, shall be deemed to have been passed on the last date specified by the company for the receipt of duly completed postal ballot forms or e-voting i.e. on Friday 29<sup>th</sup> March, 2019.
8. All documents referred to in the postal ballot notice and explanatory statement are open for inspection by the Members at the Registered office of the Company between 11.00 a.m. and 1.00 pm. on all working days except Saturdays, Sundays and public holidays upto the date of announcement of results of this postal ballot.
9. The Special Resolution mentioned above shall be declared as passed if the number of votes cast in its favour is not less than three times the number of votes cast against the said resolution.
10. The Scrutinizer will submit the report to the Company after completion of scrutiny of the Postal Ballot Forms and e-voting.
11. **Instructions for Voting by Physical Postal Ballot Form :**  
A Member desirous of exercising his vote by postal ballot shall complete the enclosed postal ballot form and with assent(for) or dissent (against) by filling the necessary details by putting the signature at the marked place in the postal ballot directed to The Scrutinizer, Patspin India Limited, 3rd Floor, Palal Towers, MG Road, Ravipuram, Kochi - 682016, to reach on or before Friday 29<sup>th</sup> March 2019. The assent or dissent received after Friday 29<sup>th</sup> March 2019 would be strictly treated as if reply from the shareholder has not been received.
12. **E-voting facility :**  
The Company is offering E-Voting facility also as an alternate to Individual Members as required under Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and other applicable provisions of the Act, which would enable the shareholders to cast the votes electronically, instead of Physical Postal Ballot form. For this purpose, the Company has entered in to an agreement with M/s Central Depository Services (India) Limited for facilitating e-Voting to enable the Shareholders to cast their votes electronically instead of dispatching Postal Ballot Form.
13. The e-voting period commences on the Thursday 28<sup>th</sup> February, 2019 at 9:00 A.M. and ends on Friday 29<sup>th</sup> March, 2019 at 5:00 P.M. During this period, the Members of the Company holding shares in physical form or in dematerialized form, as on the cut-off date, being 22.2.2019 may cast their vote by electronic means in the manner and process set out hereinabove. The e-voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently.
14. The voting rights of the Members shall be in proportion to their shares of the paid up equity share capital of the Company, subject to the provisions of the Section 108 of the Companies Act, 2013 and Rules made thereunder , as amended, as on the cut-off date, being 22.2.2019.
15. The Results declared along with the Scrutinizer's Report(s) shall be placed on the Company's website ([www.patspin.com](http://www.patspin.com)) and on the website of CDSL ([www.evotingindia.com](http://www.evotingindia.com)) and communicated to BSE Limited and the National Stock Exchange of India Limited.

## INSTRUCTIONS FOR VOTING

### Voting through Physical Postal Ballot Form

1. The Members are requested to carefully read the instructions printed in the Postal Ballot Form and return the Postal Ballot Form duly completed with the assent (for) or dissent (against), so as to reach the Scrutinizer, on or before the closing of working hours i.e. 5:00 p.m on Friday 29<sup>th</sup> March, 2019, to be eligible for being considered, failing which, it will be strictly treated as if no reply has been received from the Member.
2. The Members are requested to exercise their voting rights by using the attached Postal Ballot Form only. No other form or photocopy of the form is permitted.

### Voting through electronic means:

In compliance with the provisions of Sections 108 and 110 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to offer e-voting facility as an option to all the Members of the Company to exercise their right to vote. The Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating the e-voting. The procedure in detail is explained as under:

- (i) The voting period begins on Thursday 28<sup>th</sup> February, 2019 at 9:00 A.M. and ends on Friday 29<sup>th</sup> March, 2019 at 5:00 P.M. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 22.2.2019 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com)
- (iii) Click on Shareholders/Members
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login
- (vi) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

	<b>For Members holding shares in Demat Form and Physical Form</b>
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"><li>• Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li><li>• In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li></ul>
Dividend Bank Details <b>OR</b> Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none"><li>• If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).</li></ul>

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN of Patspin India Limited on which you choose to vote.



- (xii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (xvii) If a demat account holder has forgotten the changed login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile
- (xix) **Note for Non – Individual Shareholders and Custodians**
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Cooperates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com)
  - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

The following person shall be responsible to address grievances concerned with facility for remote e-voting:

Contact Name – Mr. Rakesh Dalvi, Designation - Manager, Address - Marathon Futurex, A-Wing, 25<sup>th</sup> Floor, NM Joshi Marg, Lower Parel, Mumbai - 400013. Contact No. 1800225533. Email id - [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

### **Explanatory Statement as required under Section 102(1) of the Companies Act, 2013**

#### **Item No.1**

As per the relevant provisions of the Companies Act, 2013, the Object Clause of a company is required to state the objects for which the company is incorporated and any matter considered necessary in furtherance thereof. Accordingly, the Board of Directors has decided to amend the object clause of Memorandum of Association of the Company to the extent relevant, so as to align the same with the requirement of the Companies Act, 2013.

The existing Objects Clause of Memorandum of Association (MOA) of the Company are based on the provisions of the earlier Companies Act 1956, which needs to be aligned in accordance with provisions contained in Companies Act, 2013. The alteration in the objects are also required in view of the expansion of business activities of the Company. The Board of Directors is of the opinion that this business will help the Company to augment its financial resources which shall prove beneficial to the stakeholders besides the Company itself. Further, your Board also proposes to insert new Sub-Clause 3 to 52 related with business activities as per detailed objects as set out in the resolution under Clause III(A) "The Objects of the Memorandum of Association of the Company". Under the proposed amendment(s), it is inter-alia proposed to rename the Clause III(B) from "the objects incidental or ancillary to the attainment of the main objects", to" matters which are necessary for furtherance of the objects". It is also proposed to delete Clause III(C) "The Other Objects". The modification in Memorandum of Association is carried out to remove references to the Companies Act,1956, and re-numbering of other clauses of Memorandum of Association is a consequential act due to alteration of object clauses of the company.

In terms of the provisions of Section 110 of the Act read with Companies (Management and Administration) Rules, 2014, the approval of the Members has to be obtained, mandatorily through Postal Ballot process.

A copy of the existing and proposed Memorandum of Association would be available for inspection by the members at the registered office of the company during normal business hours on any working day between 11.00 a.m. to 1.00 p.m. excluding Saturdays, Sundays and public holidays.

None of the Directors / Key Managerial Personnel of the Company / their relatives is, in any way, concerned or interested, financially or otherwise, in the proposed resolution set out at Item No.1 of the Notice.

Pursuant to Section 13 of the Act, any alteration in the objects clause of the Company would require the approval of shareholders by way of passing a Special Resolution. Hence the Board recommends the resolution to the shareholders for their approval.

#### **Item No. 2**

In order to comply with the provisions of Section 4 of the Companies Act, 2013, the Company proposes to alter the Liability Clause of Memorandum of Association under Section 13 of the Act. The proposed modification in Memorandum of Association is carried out to give effect to the provisions of the Companies Act, 2013.

In terms of the provisions of Section 110 of the Act read with Companies (Management and Administration) Rules, 2014 the approval of the Members has to be obtained, mandatorily through Postal Ballot process.

None of the Directors / Key Managerial Personnel of the Company / their relatives, is in any way, concerned or interested, financially or otherwise, in the proposed resolution set out at Item No.2 of the Notice.

Pursuant to Section 13 of the Act, any alteration in Liability Clause of the Company would require the approval of shareholders by way of passing a Special Resolution. Hence the Board recommends the resolution to the shareholders for their approval.

#### **Item No. 3**

The existing Articles of Association of the Company, is in accordance with the Companies Act, 1956 and several regulations in the existing Articles of Association contain references to specific sections of the Companies Act, 1956 and some regulations in the existing Articles of Association are no longer in conformity with the new Companies Act, 2013. With the applicability of the most of the Sections of the Companies Act, 2013, several regulations of the existing Articles of Association of the Company require alteration / deletion of several Articles. Hence it is considered expedient to replace the existing Articles of Association by new set of Articles.

The new set of Articles of Association to be substituted in place of existing Articles of Association are based on Table 'F' of the Act which sets out the model Articles of Association for a Company limited by shares. A copy of existing and proposed Articles of Association would be available for inspection by the members at the registered office of the company during normal business hours on any working day between 11.00a.m. to 1.00 p.m. excluding Saturdays, Sundays and public holidays.

The proposed new draft Articles of Association is being uploaded on the Company's website i.e. [www.patspin.com](http://www.patspin.com) for perusal by the shareholders.

In terms of the provisions of Section 110 of the Act read with Companies (Management and Administration) Rules, 2014 the approval of the Members has to be obtained, mandatorily through Postal Ballot process.

None of the Directors /Key Managerial Personnel of the Company / their relatives is, in anyway, concerned or interested, financially or otherwise, in the proposed resolution set out at Item No.3 of the Notice.

Pursuant to Section 14 of the Act, any alteration in the Articles of Association of the Company would require the approval of shareholders by way of passing a Special Resolution. Hence the Board recommends the resolution to the shareholders for their approval.

By Order of the Board of Directors

DIPU GEORGE

Deputy Company Secretary

Membership No.A38716

Place : Kochi  
Date : 13.2.2019

# PATSPIN INDIA LIMITED

CIN L18101KL1991PLC006194

Reg: Office : 3<sup>rd</sup> Floor, Palal Towers, MG Road, Ravipuram, Kochi - 682 016.

Web Site : www.patspin.com; Email : cs@patspin.com

Tel. 0484 2661900; Fax 0484 2661980



## POSTAL BALLOT FORM

1. Name & Registered Address of The Sole/ first named Shareholder	:	
2. Name(s) of the Joint Holder(s), (If any)	:	
3. Registered Folio Number/ DP ID No. /Client ID No.* *(Applicable to Shareholders holding Shares in dematerialized form)	:	
4. Number of Share(s) held :	:	

I/We hereby exercise my/our votes in respect of the Special Resolutions set out in the Notice dated 13.02.2019 as set out below to be passed by means of Postal Ballot by sending my/our assent or dissent to the said Resolutions by placing the (✓) mark at the appropriate box below. (tick in both boxes for the same resolution, will render the ballot invalid) :

Item No.	Description	Type of Resolution	No. of Shares held	For I / We assent	Against I / We dissent
1.	Alteration of the Objects Clause of the Memorandum of Association of the Company.	Special			
2.	Amendment of the Liability Clause of the Memorandum of Association of the Company.	Special			
3.	Adoption of new set of Articles of Association of the Company.	Special			

Place :

Date :

**Signature of the Member**

### INSTRUCTIONS

1. A shareholder desiring to exercise voting right by postal ballot may complete the Postal Ballot Form and send to the Scrutinizer at Patspin India Limited, 3<sup>rd</sup> Floor, Palal Towers, MG Road, Ravipuram, Kochi - 682 016, Kerala on or before Friday 29<sup>th</sup> March, 2019. The Postal Ballot Forms received after this date will be treated as if the reply from the shareholder has not been received. The Postal Ballot Form(s) may also be deposited personally.
2. The votes should be casted either in favour or against the resolution by putting the tick [✓] mark in the column provided for assent or dissent [✗]. Postal Ballot Form bearing tick mark in both the column will render the Form invalid.
3. Please convey your assent / dissent in the Postal Ballot Form. The assent or dissent received in any other form shall not be considered valid.
4. The Postal Ballot Form should be completed and signed by the sole / first named shareholder. In the absence of the first named shareholder in a joint holding the Form may be completed and signed by the next named shareholder. (However, where the Form is sent separately by the first named shareholder and the joint holder(s), the vote of the first named shareholder would be valid).
5. In case of shares held by companies, trusts, societies etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of the board resolution / authority letter, with signature's of authorised signatory(ies), duly attested.
6. Incomplete, unsigned or incorrectly filled Postal Ballot Forms will be subject to rejection by the Scrutinizer.
7. Shareholders / beneficiaries are requested to fill the Postal Ballot Form in indelible ink and not in any erasable writing mode.
8. Shareholders / beneficiaries are requested not to send any other matters alongwith the Postal Ballot Form. If any extraneous papers are found, the same will be destroyed by the Scrutinizer
9. A shareholder / beneficiary may request for a duplicate Postal Ballot Form, if so required.

# PATSPIN INDIA LIMITED

CIN: L18101KL1991PLC006194

Regd. Office: 3rd Floor, Palal Towers, Ravipuram, M G Road, Kochi – 682 016

Tel: 0484 - 2661900 Fax: 0484 - 2661980

Email: cs@patspin.com www.patspin.com



Final Reminder

Date: 25<sup>th</sup> February, 2019

Dear Shareholder(s)

**Sub: Mandatory updation of PAN and Bank Details against your shareholding in Patspin India Ltd**

**Ref. Our communication dated 23rd August, 2018 & 30th October, 2018.**

Pursuant to SEBI circular dated 20th April, 2018, shareholders whose ledger folios do not have or are having incomplete details with regard to PAN and Bank particulars are required to compulsorily furnish the details to the RTA/Company for registration in the folio. In this regard, we have sent you our communications on 23rd August, 2018 & 30th October, 2018. **As per the records with RTA, your folio needs to be updated with the PAN/complete Bank details so that the shares held by you are fully protected with proper KYC compliance.**

### **ACTION REQUIRED FROM THE SHAREHOLDER**

You are requested to submit the following documents within 21 days from the receipt of this letter to update the records

- Enclosed format duly filled in and signed by all the shareholders
- Self attested copy/ies of PAN Card/s of all the shareholders
- Cancelled Cheque leaf with name (if name is not printed, self attested copy of the Pass Book first Page)
- Address proof (self attested copy of Aadhar Card or Voter ID or Driving Licence or Passport)

Further, you would be aware that SEBI guidelines encourage all shareholders to hold their shares in Demat form. Shares can be held in Demat form in either of the two Depositories, viz National Securities Depository Ltd or Central Depository Services India Ltd, where the shares are held in electronic form through the medium of Depository Participants (DP's). Advantage of holding the shares in Demat form as follows:

- i) Possibility of damage or loss of Physical share certificate is eliminated
- ii) Cases of forgery or tearing or mutilation of share certificate(s) are eliminated
- iii) Demating provides the ease and convenience of Paperless trading of shares. Once a demat account is opened with a DP, shareholder can buy or sell shares in electronic form without any paperwork as applicable to Physical share certificate based transaction(s)
- iv) No Stamp duty is payable on transfer of shares in Demat form.

**SEBI vide their Circular dated 5th July, 2018 has mandated transfer of security in dematerialized form and physical transfers would not be allowed effective from 1st April, 2019.**

Process for Dematerialization of shares in Physical form:

#### **01. For shareholder(s) who are not having a Demat account:**

The Shareholder(s) is/are required to approach any Depository Participant (DP) and open a Demat Account with a DP in the same name(s) and style in which the shareholder(s) holds shares in Patspin India Limited. After opening of the Demat Account, shareholder(s) has to surrender the Original Share Certificate(s) alongwith duly filled in and signed Demat Request Form (DRF) to the DP, who will forward the same to Company's RTA i.e., Integrated Registry Management Services Private Limited. The RTA will scrutinize/verify the DRF and, if found in order, the shares will be dematerialized and equivalent number of shares will be credited to the Demat account of the shareholder(s) by RTA.

#### **02. For shareholders already having a Demat Account**

The shareholder (s) who are already having the Demat Account are required to check whether the existing Demat Account is in the same name(s) and style as per the shareholding in Patspin India Limited. If yes, shareholder(s) has to submit duly filled in and signed DRF alongwith original share certificate to the DP for dematerialization of the shares.

If the existing Demat Account is not in the same order of name, the shareholder (s) is/are required to approach his/her DP for guidance.

We request you to convert your Shareholdings from physical form to Demat form at the earliest in view of the advantages of Demat holding as explained above.

In case, if you have any queries or need any assistance in this regard, please contact:-

M/s Patspin India Limited Palal Towers, M G Road, Ravipuram, Kochi-682016, Kerala. Tel: 0484-2661900 Email: cs@patspin.com	M/s Integrated Registry Management Services Private Limited 2nd floor, 'Kences'Towers, No.1, Ramakrishna Street, North Usman Road, T.Nagar, Chennai – 600 017. Tel: 044 - 28140801/03 Email: csdstd@integratedindia.in
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Thanking you,

Yours faithfully,

For PATSPIN INDIA LIMITED

DIPU GEORGE

Deputy Company Secretary

Note : Please ignore this communication, if the PAN and Bank account details had already been furnished

To

Integrated Registry Management Services Private Limited  
Unit: PATSPIN INDIA LIMITED  
2nd Floor, Kences Towers, No. 1 Ramakrishna Street,  
North Usman Road, T. Nagar, Chennai – 600 017.

Folio No:

**PERMANENT ACCOUNT NUMBER(PAN) AND BANK ACCOUNT UPDATION FORM**

<b>SHARE HOLDER (S) NAME</b>	<b>PAN</b>										
<b>1</b>											
<b>2</b>											
<b>3</b>											
<b>PARTICULARS OF BANK ACCOUNT OF FIRST / SOLE SHAREHOLDER</b>											
<b>Name of the Bank</b>											
<b>Branch</b>											
<b>MICR Code (9-Digit Code Number of the Bank and Branch appearing on the MICR cheque issued by the Bank)</b>											
<b>IFSC of Bank Branch</b>											
Account Number [ENCLOSE CANCELLED CHEQUE LEAF]											
Mobile No. of First / Sole holder (Phone / Mobile No.)											
<b>Email ID of First / Sole holder for serving all future communications including Annual Report, AGM Notice etc.</b>											

**(Please attach a blank “cancelled” cheque leaf)**

I, hereby, declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the RTA/Company responsible.

Date :

Signature of Shareholder(First / Sole)

Signature of Joint Holder 1 (if any)

Signature of Joint Holder 2 (if any)

Encl:

- (1) Photocopy of PAN Card of registered shareholders (including joint holders) – self attested
- (2) Original Cancelled Cheque Leaf / Attested Bank Passbook showing First/Sole Holder name as Account Holder.
- (3) Shareholders are requested to get the specimen signature attested by their bank manager, in case of any change in their signature.

In case, the shareholder is not in a position to submit “cancelled cheque leaf”, please submit Copy of Bank Pass Book (1st page and Current Transaction page) certified by Concerned Bank Manger as under

**Certificate of the Shareholder's Bank**

Certified that the particulars furnished above are correct as per our records.

Date :

**Signature of the Authorised Official of the Bank**  
( Please affix Bank Seal with Identity Number of Bank Official )

**REGISTERED BOOK POST**

If Undelivered, Please return to:

**PATSPIN INDIA LIMITED**

**Reg. Office** : 3<sup>rd</sup> Floor, Palal Towers,  
MG Road, Ravipuram, Kochi - 682 016, Kerala.